

**Washington State University**  
***Institutional Animal Care and Use Committee***

**Guideline #2: Reporting an Animal Care Concern**

**Approval Date: 01/25/2023 (Replacing Version 10/15/2019)**

Washington State University is committed to the humane and responsible treatment of animals used for research or teaching. WSU will expeditiously review and, if warranted, investigate any allegations of suspected misuse of animals, violations of federal, state, or local regulations, or noncompliance with university policy regarding the care and use of animals in research or teaching.

An individual reporting an animal care concern need not reveal their identity to make a report. If an individual chooses to reveal their identity, the individual's identity will be kept as confidential as allowed by law. If you wish to remain anonymous do not include your name on the report. No person will be discriminated against or subject to any reprisal for reporting in good faith a concern or violation of any animal care and use regulation or standard.

To report or discuss a concern or perceived problem **during normal working hours**, contact:

- The Chairperson of the WSU Institutional Animal Care and Use Committee via the Animal Welfare Program (AWP) office at (509) 335-5353, [iacuc@wsu.edu](mailto:iacuc@wsu.edu)
- Alan Ekstrand, Assistant Director of AWP at (509) 335-7951, [alan.ekstrand@wsu.edu](mailto:alan.ekstrand@wsu.edu)
- The Campus Veterinarian at (509) 335-6246; OCV Alert: [or.ocv.alert@wsu.edu](mailto:or.ocv.alert@wsu.edu)
- OR Compliance Hotline at (509) 335-1289, [or.hotline@wsu.edu](mailto:or.hotline@wsu.edu)
- Mail the form below to: ORA – Animal Welfare Program, PO Box 643143, Washington State University, Pullman WA 99164-3143

**The form for reporting concerns about animal care and use can be found here:**

<https://iacuc.wsu.edu/report-notify/>.

To make a report or discuss a concern or perceived problem **after hours or on weekends**, or if there is an **immediate threat to an animal**, contact the **Campus Veterinarian at (509) 330-1871**.

The Attending Veterinarian, AWP Assistant Director and IACUC Chair will be promptly notified of all reported concerns. The concern will be reviewed according to the process outlined in [IACUC Policy 27](#).

The federal Animal Welfare Act requires that Washington State University instruct personnel on "Methods whereby deficiencies in animal care and treatment are reported, including deficiencies in animal care and treatment reported by any employee of the facility" (this would include all WSU employees and students). The law further states that "No facility employee, Committee member, or laboratory personnel shall be discriminated against or be subject to any reprisal for reporting violations of any regulation or standards under the Act". The WSU Institutional Animal Care and Use Committee (IACUC) is charged with the responsibility of reviewing and, if warranted, investigating complaints of misuse of animals used in instruction and research.