A. Purpose
To clarify when WSU's Institutional Animal Care and Use Committee (IACUC) will review animal use protocols that are directed by WSU faculty, but performed at non-WSU facilities, private or public.

B. Principle
To ensure that protocols using animals off-campus are consistent with similar protocols that would be approved for use in on-campus facilities and to ensure that animals on such protocols are cared for in a manner that meets all applicable regulations.

C. Scope
This policy applies to all animal work involving either WSU owned animals or for which the funds for the work are awarded to or derived from WSU (subcontracted work).

D. Policy Statement

1. General Policies
   a. All work involving animals must be reviewed and approved by an appropriately constituted IACUC whether the animals are housed in WSU facilities or not. The review may potentially be performed by either the WSU IACUC or the collaborating institution’s IACUC with the WSU IACUC making the final decision as to which option is most appropriate.
   b. When the animals are owned by WSU, it is strongly encouraged that they be housed in WSU facilities due to oversight responsibilities and regulatory issues.
   c. If the activity involving animals is supported in any way by the Public Health Service (e.g., NIH, CDC), then the off-campus institution must have or be willing to apply for an Animal Welfare Assurance from the Office of Laboratory Animal Welfare (OLAW) prior to any animal use at the site.

2. When all of the animal work is to be performed at a collaborating institution and the institution’s IACUC has reviewed and approved the animal work protocol, formal review by the WSU IACUC is not mandated. In these situations a memorandum of understanding (MOU) can be instituted between WSU and the collaborating institution. The WSU IACUC has developed a
standard MOU and once notified, they will initiate and follow through on the process of completing and implementing the agreement.

3. **Antibody Production**: If antibodies are produced by a contract company for general sale, then review and approval by the WSU IACUC is not necessary. However, if a contract company produces antibodies at the request of the WSU researcher and utilizes antigens provided by the researcher, then either review by the WSU IACUC or a MOU as outlined above is necessary.

4. **AAALAC considerations** – If WSU owned animals are housed in non-WSU facilities, then the WSU IACUC must determine if the facilities are part of an AAALAC accredited program.
   a. If the facilities are AAALAC accredited, then documentation of the accreditation is sufficient.
   b. If the facilities are not accredited by AAALAC, then they must be site-visited by the WSU Attending Veterinarian or a WSU IACUC subcommittee. **It is strongly recommended that researchers relinquish ownership of animals being used off-site.** If researchers maintain ownership and the institution is not AAALAC accredited, the off-site facility needs to be included in the WSU AAALAC program description and will be site-visited every three years by AAALAC. **Note: additional costs incurred will be the responsibility of the Investigator or their department.**

E. **Responsibility**

   It is the responsibility of the Principal Investigator to present proposed projects to the IACUC in a timely manner and to submit all requested documentation. It is the responsibility of the IACUC to determine if a MOU or a full ASAF is required and to conduct a review if the ASAF is deemed necessary.

   **Note:** Online listings of domestic institutions having an OLAW Assurance for using animals in research on file with OLAW can be found at [http://www.grants.nih.gov/grants/olaw/olaw.htm](http://www.grants.nih.gov/grants/olaw/olaw.htm)

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**Policy # 9**: Approved by WSU IACUC: 7.29.2015